

2nd BEAVER BANK SCOUTING's

**“HAROLD T. BARRETT
FUN FOREST CAMP”**

www.2ndbeaverbank.ca/camp

REGULATIONS & APPLICATION DOCUMENTS



Camp Address:

**1901 Beaver Bank Road, Beaver Bank
Nova Scotia**

2.4 km in from the Gated Road to Camp Gate

Revised February 2018

Camp Booking Agent – Scouter Gwen – 902-864-9073

“HAROLD T. BARRETT FUN FOREST CAMP” - REGULATIONS

MAIN GATE: Please LEAVE UNLOCKED during your STAY. LOCK the PADLOCK.

CAMP GATE: If you leave open, PLEASE LOCK the PADLOCK.

Conduct a FIRE DRIL as per REGULATIONS BINDER & RECORD on the Posted Fire Drill Log.

SMOKE DETECTORS: DO NOT REMOVE THE BATTERIES NO PETS PERMITTED.

CAMP INSPECTION CHECKLIST: Please conduct a pre and post INSPECTION Checklist. Return with Keys.

NO COOKING of FOODS that PRODUCE GREASE, within LODGE. This is by Order of the Halifax Regional Fire and Emergency Services Department. (Bacon, deep fried items, sausages etc.)

FIREWOOD for the WOODSTOVE ONLY is included in the rental price of the Lodge. Please refill the indoor firewood pile before departure. The wood is stored in the Generator Shed near the Lodge. **CAMPFIRE WOOD is \$30. per CAMPFIRE.**

FIRE PRECAUTIONS: The CAMP is governed by the Fire Prevention Regulations of the Forest Act and is subject to Inspection by the Dept of Natural Resources. Fire index is posted each day at 2:00 PM on the Dept of Natural Resources website. “novascotia.ca/burnsafe” or by calling 1-855-564-2876. Please see Forest Fire Prevention Plan attached.

BUNKS: Are made of plywood. Please bring Sleeping Pad/Yoga Mat. Air Mattress is too wide for the bunk because of side rails.

WATER: Well water is tested regularly. You will be advised if required to bring in drinking water.

Lodge is POWERED by SOLAR so please DO NOT OVERLOAD. (Coffee Pot & Appliances draw a lot of power.) Plugs that are on the Solar Power System are marked as such. Please do not use them for Appliances. PLEASE ENSURE all LIGHTS and SOURCES of POWER are TURNED OFF WHEN NOT NEEDED & BEFORE LEAVING. If you are Power Wise and keep lights/appliance usage at a minimum, the generator should not be needed. A Generator is, however, available as back up. If the SOLAR BATTERIES become completely depleted, it takes approx 7 hours running the generator or some great sunshine to re-fuel the batteries.

FEE for use of GENERATOR/FUEL: One hour is available free, after that it is \$3.50 per hour.

HOLD-HARMLESS AGREEMENT: All Non-Scouting Groups and Individuals must sign this agreement. As well, Non-Scouting Groups must provide proof of \$2,000,000.00 Liability Insurance for Rental Dates prior to your application being approved.

DAMAGE: The CAMP will be checked following your departure. Any damages will be repaired at YOUR EXPENSE. It is your group’s responsibility to REPLACE BROKEN ITEMS.

KEY PICK-UP & PAYMENT: You will be contacted and arrangements made. You will be Invoiced for Payment after your Rental. UNDER NO CIRCUMSTANCES will we accept PERSONAL CHEQUES \$30.00 fee per set of lost keys.

FIRST AID and CLEANING SUPPLIES: You are responsible to bring your own.

SMOKING: LODGE, GENERATOR SHED and OUTHOUSES are SMOKE FREE Bldgs. Please Clean-Up your BUTTS.

A CELL PHONE must be on site at all times and the # must be left with the Booking Agent.

BEST REQUIREMENT – HAVE FUN, LOTS OF IT!

Application for Rental

“HAROLD T. BARRETT FUN FOREST CAMP”

Please note Application for Rental, Proof of Insurance, Deposit and Signed Organizational Hold-Harmless and Indemnification Agreement(s) must be received by Booking Agent at least three weeks prior to camp date. Please note, all Individuals and Groups other than Scouting, must sign the Hold-Harmless Agreement.

If a group fails to give a minimum of two weeks (14 Days prior to Camp Rental Date) notice to Cancel, their deposit will not be refunded. Not applicable if due to inclement weather.

We _____ (name of group or person) apply to rent “HAROLD T. BARRETT FUN FOREST CAMP” from _____ to _____.

RENTAL: LODGE: Day use (8 AM – 6 PM) **Monday – Friday. LODGE: Friday Evening – Sunday 1 PM (unless otherwise requested)** or part of, as applicable or **TENTING ONLY. Barbeque Available with LODGE Rental (bring your own propane).** Note: Groups wishing use of the **LODGE while TENTING** will be charged as if all members stayed in the **LODGE.**

Numbers: **Youth:** _____ **Leaders:** _____ **Adults/Guests:** _____
Number of Camp Crests requested _____ @ **\$3.00 each**

Contact Number if there is a **major problem** with the “**LODGE**” will be provided at key pick-up.

There is a Troubleshooting Guide on the Wall in the Main Room.
Please remember it is a LODGE in the middle of the woods, not a HOTEL.

Responsible Adult (please print clearly)

Name: _____
Address: _____
Postal Code: _____ Deposit paid \$ _____
Phone #: 902- _____ Cell #: 902- _____
Email Address: _____

Responsibility of Camp User - It is the responsibility of all Camp Users to **review all emergency procedures and brief their Group** of the actions to be taken in event of an emergency. The camp has **posted muster stations and exit signs** and these should be reviewed on day 1. **Emergency contact information** has also been posted. Please see **Forest Fire Prevention Plan attached. Crisis planning is the responsibility of each Camp User.** All Camp Users are requested to meet at the Camp prior to beginning Camp activities and create a plan to be shared with all Campers to outline procedures in the event that a **crisis occurs. "In case of emergency the “Responsible Adult” is responsible to check the building and assist those in need with exiting the building"**

To be filled in and signed prior to keys being picked up
RESPONSIBLE ADULT (**Minimum 20 years old**)

I _____ (**RESPONSIBLE ADULT**) understand that I am responsible for the conduct of all Members, Guests and Visitors of my Group using the CAMP and Grounds. I confirm the information on this application is correct and that I have READ and AGREE to the REGULATIONS under “**HAROLD T. BARRETT FUN FOREST CAMP**” which I have a copy. I also understand that the **CAMP** may be **INSPECTED** by a 2nd Beaver Bank Scouting Rep at any reasonable time without notice.

Please Note: The Responsible Adult must be on site throughout the Camp.

Responsible Adult: _____

Date: _____ Amount Paid: \$ _____ Keys #: _____ / _____

Crests # _____ \$ _____ Deposit returned on _____ cash/cheque # _____

Please make Deposit/Payment Cheques payable to Harold T. Barrett Camp.

SCOUTS CANADA

HOLD-HARMLESS AND INDEMNITY AGREEMENT (ORGANIZATIONAL)

I/WE _____, hereinafter referred to as the “Organization”, shall indemnify, hold free and harmless, assume liability for, and defend the Scouts Canada, its chartered councils, groups, agents, servants, employees, officers, and directors from any and all costs and expenses including, but not limited to, attorneys’ fees, reasonable investigative and discovery costs, court costs, and all other sums which the Scouts Canada, its chartered councils, groups, agents, servants, employees, officers and directors may pay or become obligated to pay on account of any, all and every demand for claim or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the Organization’s use of real or personal property belonging to the Scouts Canada, its chartered councils, groups, agents, servants, employees, officers, and directors, on _____ (date) or by any action or omission by the Organization, its members, agents, servants, employees, officers, or directors.

Further, **the Organization agrees to provide a Certificate of Insurance naming Scouts Canada as additional insured on a comprehensive general liability insurance policy in force during the period of use in an amount of not less than \$2,000,000. Such Certificate to specifically show any exclusions contained in the policy.**

Property and period to be used:

*“Harold T. Barrett Fun Forest Camp”
1901 Beaver Bank Rd., Beaver Bank, NS*

Dates _____

(Organization): _____

By: _____ a member of the Organization who has authority to Sign this Document

Date: _____

Attach Certificate of Insurance

Note to Camp Manager: Please forward completed copies of this form to your Council Office. B.P. &P., Section 20000 February 2007

FEES FOR RENTAL

“HAROLD T. BARRETT FUN FOREST CAMP”

We **REQUIRE \$150.00 (CASH or ORGANIZATION CHEQUE) DEPOSIT** to accompany application.

LODGE - \$8.00 per Person per Day/Night - Minimum \$100.00 per Day/Night. DEPOSIT as above.

Special rates may be available for Special Events – I.E. **Family Reunions, Weddings Etc.**

TENTING: \$5.00 per Person per Day/Night.

With **LODGE RENTAL - if the Gas Generator is used, there is a FEE of \$3.50 per Hour after 1 hour free.**

NO ACCESS to LODGE if your group is “**TENTING**”. Groups wishing use of the **LODGE** while **TENTING** will be charged the **LODGE RATE** as above.

Please bring wood for your Campfire(s). If you use our WOOD for CAMPFIRE there is a \$30. fee per Campfire.

DEPOSIT: Your Deposit will be held until after we have **Inspected the Lodge/Grounds for Cleanliness and Damage.** You will be contacted if there is/are Issue(s). **LODGE CLEANING - If you are notified that the Lodge/Grounds have been left unsatisfactory and your group does not return to rectify the issue(s), you will be charged \$100.00. If all is well, which it usually is, your full DEPOSIT will be deducted from your overall Rental Fees.**

CAMP CRESTS: Crest, as shown on page one, are available at a cost of \$3. each.

CANCELLATION: Your Deposit will **not be returned** if you **CANCEL within 2 weeks (14 Days)** of confirmed **CAMP RENTAL DATE (except for severe weather conditions).**

WHAT'S COVERED: Fee to Rent the **LODGE** includes – Propane for Fridge and Stove, Firewood for the Wood Stove (**NOT FOR CAMPFIRES**) and use of the Barbeque, (**there is no propane tank on site**) and

All the MEMORIES you can pack into your visit!!

HTB FUN FOREST CAMP - FOREST FIRE PREVENTION PLAN

Campfires:

- Check local announcements to make sure there are no fire bans in effect
- Never light fires outside of the campfire pits provided
- Never leave a fire unattended
- Always have a way to put out your fire safely (pail of water or sand, fire extinguisher)
- Always make sure your fire is completely extinguished before you leave.
 - Tip: put a knife (or other similar metal object) into the earth in the fire pit and leave it for 5-10 minutes. Carefully check to see if the blade is hot; if it is, continue to douse the fire pit

Stoves:

- Always place stoves on firm, level surfaces
- Ensure stoves are properly distanced from potential fire hazards (i.e.: hanging or blowing articles)
- Keep flammable materials a safe distance from open flames
- Always have a functioning fire extinguisher nearby
- Do not refill fuel in an area where stoves may later be lit
 - If you spill, take appropriate measures to clean it up or allow fuel to dissipate

Lanterns:

- Ensure your lantern is on a firm, level surface or hung in a secure manner
- If hanging your lantern, do not hang it in a way that it is touching the tree or beam which is supporting it
- Keep flammable materials at a safe distance
- Always have a functioning fire extinguisher nearby

General:

- Except with permission of the Booking Agent, no fireworks are to be used in camp

HAROLD T. BARRETT FUN FOREST CAMP INSPECTION CHECKLIST

AREA	CHECKS to be DONE	BEFORE CAMP	AFTER CAMP	COMMENTS
EXTERIOR	Exits clear of debris/snow	Y / N	Y / N	_____
	Windows & Doors Okay / Locked	Y / N	Y / N	_____
	Outhouses Clean (if used)	Y / N	Y / N	_____
KITCHEN	Stove & Fridge Clean	Y / N	Y / N	_____
	Stove Off	Y / N	Y / N	_____
	Sinks/Counters/Dishes Clean	Y / N	Y / N	_____
	Refrigerator Off	Y / N	Y / N	_____
	Kitchen Clean	Y / N	Y / N	_____
	Tables/Chairs Clean/Put Away	Y / N	Y / N	_____
ALL ROOMS	Activity Room Clean	Y / N	Y / N	_____
	Bunkroom Clean	Y / N	Y / N	_____
	Adult's Rooms Clean	Y / N	Y / N	_____
	First Aid Room Clean	Y / N	Y / N	_____
	Bathrooms Clean	Y / N	Y / N	_____
	Storage/Pump Room Clean	Y / N	Y / N	_____
	Lockers Empty	Y / N	Y / N	_____
FIRE SAFETY	Smoke Detectors (3) Test/Working	Y / N	Y / N	_____
	Testing Stick is on top of Bulletin Board	Y / N	Y / N	_____
	Fire Extinguishers Okay	Y / N	Y / N	_____
GENERATOR	Generator Meter Reading #			_____
	Generator filled	Y / N	Y / N	_____
	Gerry Cans Filled	Y / N	Y / N	_____
	Generator Off	Y / N	Y / N	_____
OTHER	All Lights Working & Off	Y / N	Y / N	_____
	Canada & NS Flags present	Y / N	Y / N	_____
	Barbecue Cleaned/Indoors (if used)		Y / N	_____
	Firewood Brought in from Generator Building & Stacked		Y / N	_____
	****Water Pump Turned Off		Y / N	_____
	All Floors Swept & Mopped, Please Use Cold Water and Vinegar Only Cigarette Butts Picked Up		Y / N	_____

AREA	CHECKS to be DONE	BEFORE CAMP	AFTER CAMP	COMMENTS
OTHER	Propane Tanks Off		Y / N	_____
	Garbage/Compost Etc. Removed		Y / N	_____
	Cardboard Boxes Removed		Y / N	_____
	Both Gates Locked		Y / N	_____
	*****In cold conditions, please put 1/2 Cup Antifreeze in each Toilet and Bathroom Sink and 1/2 Cup in 1 Kitchen Sink.		Y / N	_____

**** If you plan to turn on Furnace, please first turn on the Generator and turn both off as soon as possible. The furnace uses a lot of solar power and will kill the Batteries quite quickly.

The wood stove is the main Heating Source.

Camp inspected by: _____ Date _____
(Camp Representative)

START OF CAMP

Renter: _____ Date _____
(Print) (Sign)

END OF CAMP

Renter: _____ Date _____
(Print) (Sign)

Please Double Check all Doors.
Please report any/all DAMAGES. Comments:

Please return this Form with the Camp Keys. Thank You.